



Project Superintendent

AMG & Associates, Inc. is a leading Southern California general contractor specializing in **DSA (Division of the State Architect)** and **Public Works projects**. We are seeking highly skilled **Project Superintendents** to join our team. This is an exciting opportunity to join a growing company and contribute to the successful execution of impactful projects.

Key Responsibilities:

As a Superintendent, you will take charge of project execution, ensuring quality, safety, and schedule compliance. Key responsibilities include:

- **Construction Planning:** Manage and execute the construction plan, coordinating manpower, equipment, materials, and methods to achieve project milestones.
- **Safety Leadership:** Establish and enforce a comprehensive project safety and security program in compliance with company standards and applicable safety regulations.
- **Schedule Management:** Prepare and maintain the **Critical Path Method (CPM)** project schedule, coordinating monthly updates with subcontractors.
- **Subcontractor Coordination:** Conduct weekly subcontractor meetings to ensure alignment with project goals.
- **Documentation:** Prepare daily field reports using **Procore** and ensure proper documentation of design conflicts and clarifications.
- **Procurement Oversight:** Review the procurement schedule and proactively identify potential delays, recommending alternatives for approval by the Project Manager.
- **Change Management:** Assist with reviewing supplemental subcontracts, purchase orders, change orders, and cost control adjustments as needed.
- **Punch Lists and Turnover:** Manage the timely completion of punch lists and schedule system start-up and turnover to the owner.
- **Regulatory Coordination:** Negotiate with authorities having jurisdiction to achieve project occupancy milestones.

Desired Qualifications:

We are looking for a Superintendent with a strong background in **DSA** and **Public Works projects** who possesses the following:

- Minimum **5 years' experience** as a Superintendent on DSA/Public Works projects (preferred).
- **OSHA 30-Hour Safety Training Certification** (preferred).
- Proven ability to manage complex schedules and work collaboratively with diverse teams.
- Excellent communication skills, both written and verbal.
- Detail-oriented with exceptional analytical and problem-solving skills.
- Strong time management skills, capable of prioritizing multiple tasks effectively.
- Proficiency in **Microsoft Office, Procore, Primavera P6**, and other construction management software.

Why Join AMG & Associates, Inc.?

At AMG & Associates, Inc., we value **innovation, excellence, and teamwork**. We offer:

- Competitive compensation and benefits packages.
- Opportunities for professional growth and career advancement.
- A collaborative and supportive work environment.

If you are a results-driven professional with a proven track record in **DSA** and **Public Works projects**, we encourage you to apply and make an impact with AMG & Associates, Inc.

Apply today!